DCA Duties and Responsibilities

UNIT 2.1

Enabling Objectives

- **List** the responsibilities of the DCA as they relate to their role as a Division Officer.
- **Describe** the duties of the DCA
- **Describe** DC responsibilities of CO, XO, DHs, DIVOs & Fire Marshal
- **Describe** the division of responsibility between the DCA and DHs, DIVOs, Weapons Officer, Air Officer, and the EMO.
- **List** Ship's Bills that the DCA is responsible for maintaining

References

- OPNAVINST 3120.32C
  - Standard Organization & Regulations Manual (SORM)
- COMNAVSURFORINST 3540.3
  - Engineering Dept Organization & Regulation (EDORM)
- NTTP 3-20.31 (OCT 04)
  - Surface Ship Survivability
- www.dcfp.navy.mil

Duties of the DCA as a DIVO

- Establish and maintain effective damage control organization
- Establish and maintain divisional training/maintain welder qualifications
- PMS
- Supervising repairs to the hull and machinery
- Responsible for survivability systems:
  - Fire fighting
  - Stability/flooding control
  - CBR defense

R Division Officer Responsibilities

- Repair Officer

- Training
  - Divisional
  - PQS
  - Advancement

- Inspect Spaces

- Spot Checks

- Good order and discipline

- Divisional Retention Program

- Evaluations

- Watchbills

- Assign HTs, MRs, DCs to Repair Lockers

Duties of the DCA

- <u>**Prevent and Control Damage**</u>

- <u>LEAD the DC organization!</u>

- Ensure ship is in proper Material Condition IAW CO

- Outfit Repair Lockers with Equipment, Personnel

- Maintain an effective DC Central

- Let CO/ENG know if DC readiness is degraded

- Daily Draft Report

- Zone Inspections

- PB4T Member/TRAIN! TRAIN! TRAIN!

Duties of the DCA

- DC Admin (**RPM**, bills,notes,instructions)

- DC Systems/Equipment/Markings

- CCOL / DC Book / DC Plates

- DC PQS (I Series)

- Gas Free Engineer

- Train! Train! Train!

- www.dcfp.navy.mil

CO

- Overall responsibility
- Maintain ship at highest state of readiness for battle
- Ensure adequate DC training conducted
- Be aware of status of DC (equipment, personnel, training)

Short list of things which require the CO's approval

- Material Condition
- Ballast/Deballast
- Counterflooding
- Unusual Loading Conditions
- Tag Out
- DCTT/ETT/ITT Drills
- Major equipment Light Off

- Jettisoning
- Flooding Magazines
- Rig Casualty Power
- CMWD System
- Maneuvering to avoid CBRN Contamination
- Sending out CBRN monitors
- Single valve protection

XO

- DCTT Leader
- ITT Leader
- Be familiar with all DC evolutions
- Supervision of all DC actions
- Make provisions for alternate organization

Engineering Officer

- Damage Control Officer

- Supervise DCA, R division

- Departmental budget

- Organize and supervise training of Repair 5

- Authorizes use of Installed Ventilation to de-smoke

- Rescue and Assistance, Dry Docking, General Emergency Bills

- **Support the DCA**

Department Heads

- Material Condition
- Spot check DC PMS
- Ensure divisions provide qualified DCPO
- Provide mature responsible personnel for Repair lockers
- Report DC deficiencies to DCA
- Monitor departmental personnel contributions to the DC organization
- Secure for sea

Division Officers

- Ensure egress/EEBD/OBA/SCBA training is conducted semi-annually

- Zone inspections/correction of discrepancies

- Inspect spaces

- Assign qualified DCPO via DH/XO

- Monitor DC PQS

- Weekly DCPO spot-check

Fire Marshal

- Requirement set forth in NTTP 3-20.31 for all ships to designate Fire Marshals

- Senior enlisted DC

- DCTT, GFE qualified

- Watch free

- OIC of Flying Squad

- Oversee and ensure correction of discrepancies in Fire Marshal reports

Daily Fire Marshal Report

- House Keeping
- Portable and fixed FF equip
- Safety
- Flammable Liquids
- Smoking Regulations
- Welding/Burning

- Grease filters/traps, Gaylord hoods
- Ventilation/AC ducts/ flammable stowage ventilation
- Material Condition
- Compressed gas stowage

Department Heads and the DCA

- **Assist** all departments with any issues or questions that may arise concerning DC drills, equipment, manning issues.

- **Ensure** that all departments contribute qualified personnel to the DC organization

- **Emphasize** Damage Control PQS to personnel in all departments

- **Build** and maintain a team environment with Department Heads concerning Damage Control

Department Heads and the DCA

- OPS:
  - Schedule drills through PB4T
  - Intelligence reports pertaining to CBRN-D
- CSO/Weps:
  - Organize Ordnance Control
  - Organize EOD Team
  - Let DC Org know of any ordnance stowed outside of Magazines
- CHENG
  - Oversee Damage Control organization and efforts
  - Support the DCA
- "Doc"/IDC:
  - Organize and train BDS personnel (stretcher bearers)
  - Maintain CBR medicinals
- EMO:
  - Address/repair/maintain any comm issues between DC Central/Repair Lockers/Bridge
  - Train CSMC
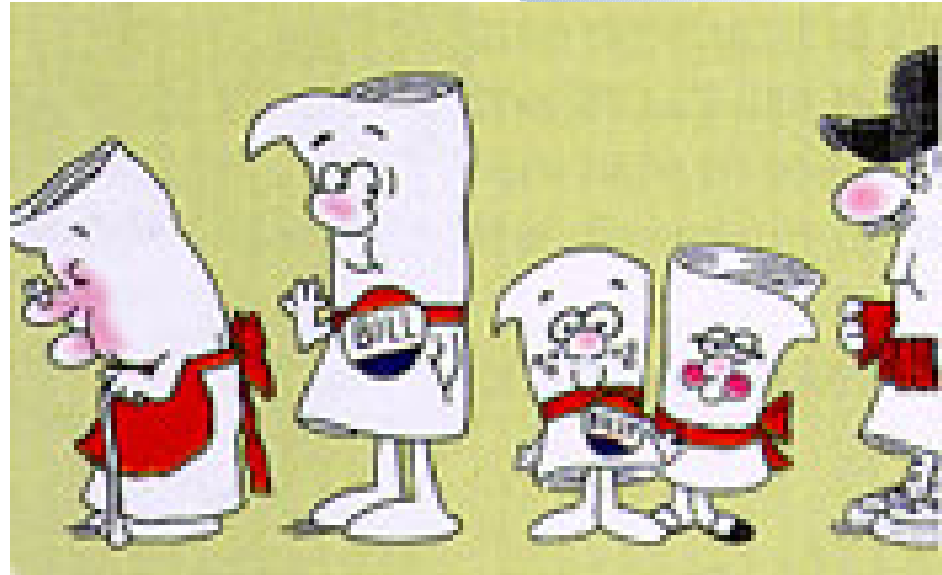
Carriers and Amphibs

- <u>Air Boss</u>: Primary Responsibility for prevention and control of aircraft fires when embarked

- <u>Beach Det OIC</u>: Primary Responsibility for prevention and control of landing craft fires when embarked

- <u>Combat Cargo Officer</u>: Ensures proper stowage of Marine Corps equipment

Bills

- What is a bill?
  - Sets forth ships "standard operating procedure"
- Types of Bills
  - Admin
  - Operational
  - Emergency

Bills of interest for the DCA

Owns:

- Darken Ship
- Jettison
- Toxic Gas
- CBRN Defense

Major Player in:

- Zone Inspection
- Battle
- General Emergency
- R & A
- Dry-docking

Summary

- The DCA must maintain and oversee PQS, manning, and training of shipboard DC organization

- Build team effort and cooperation through all departments to run a successful shipboard DC organization and training program

- DCA should update bills as required

Damage Control is an ALL HANDS effort.

Review Questions

- What are the roles of division officers in the damage control organization?

- What role does the DCA play in the Damage Control organization?

- What type of interaction should the DCA have with Department Heads and the Executive Officer?

- Empowerment of the Senior Enlisted DC…

Questions?